



Position: TAC-MED (TECC) Instructor  
Classification: Part-time  
Duration: At will employee  
Reports to: TAC-MED Director  
Location: Bozeman, MT  
Pay: DOE

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*Duties & Responsibilities.*

Under supervision of course director, or lead instructor, the TAC-MED Instructor is responsible for:

- Consistent communication with Division Director with planning, scheduling and development of courses
- Routine equipment inventory and maintenance
- Set up and break down of lab stations and equipment
- Implement the Lead Instructor's plan and objectives for instruction
- Conducting lab/skills sessions in efficient manner and in accordance with Lead Instructor's direction.
- Monitor, proctor, or instruct students during lab/skills sessions
- Formally evaluate student's performance according to the Lead Instructor's instructions and/or course objectives

*Working Conditions.* Work is performed in both indoor and outdoor conditions in a non-smoking environment. Requires lifting up to 70 pounds and carrying objects up to 50 pounds. Classroom and laboratory environments must be maintained in clean condition.

As a TAC-MED Instructor, I agree to the duties as written in this job description.

Signed \_\_\_\_\_

Date: \_\_\_\_\_